

**CROMWELL COMMUNITY COLLEGE**

**Minutes of the Meeting of the Governors' Curriculum Committee  
held on Thursday 8 March 2012**

		<b><u>ACTION</u></b>	
	<p><b><u>Present</u></b> Mrs Liz Fox, Mrs Laurinda Quinn, Mrs Florence Newell, Mrs Claire Lilley, Mr. Graham Smy, Rev Wendy Thomson (Committee Chair), Mr. Danny Baverstock, Mr. Stephen Ford, Dr. Rachael Peryer, Mr. Chris Terry, Mrs Theresa Webber (Clerk to the Governors)</p>		
3.1	<p><b><u>Apologies</u></b> Apologies were received from Mrs Jeanette Hipkins and Miss Laura Garlick  Committee accepted the apologies.</p>		
3.2	<p><b><u>Declarations of Interest</u></b> None</p>		
3.3	<p><b><u>Minutes of the last meetings</u></b></p> <p><b><u>3 November 2011</u></b>  The minutes of this meeting were confirmed as a true record and signed by Rev Wendy Thomson  Proposed: Mrs Liz Fox Seconded: Mr. Graham Smy</p> <p><b><u>25 January 2012</u></b>  The minutes of the last meeting were confirmed as a true record and signed by Rev Wendy Thomson  Proposed: Mrs Florence Newell Seconded: Mrs Laurinda Quinn</p>		
3.4	<p><b><u>Matters arising from the minutes</u></b></p> <p>3 November 2011 – None  25 January 2012 - None</p>		
3.5	<p><b><u>Data Protection Policy</u></b></p> <p>Members went through the policy. Under Appendix 1 (No. 2) – Members felt that it should read “<i>The right of those entitled to <u>request</u> access.....”.</i></p> <p><b>Subject to the above amendment Members ratified the Data Protection Policy.</b></p> <p>Proposed: Mr. Danny Baverstock Seconded: Mrs Liz Fox</p>		
3.6	<p><b><u>Persistent Complaints/Harassment Policy (Review)</u></b> Members went through the policy and noted the amendments and additions.</p> <p><b>Members ratified the Persistent Complaints/Harassment Policy.</b></p>		

Signed \_\_\_\_\_

Date \_\_\_\_\_

Chair

	Proposed: Mrs Claire Lilley Seconded: Mr. Stephen Ford		
3.7	<p><b><u>Curriculum Policy</u></b></p> <p>Dr. Peryer advised that one of the judgements of the new Ofsted framework will be SMSC. Ofsted will be looking for inclusion across the curriculum and there needs to be planning in place. Dr. Peryer said that every subject areas was asked to give examples of how they covered SMSC in every year group. A way of showing planning was put together and a planned rota of assemblies. A paper was given out to Members showing evidence of planning and ensuring SMSC is within the whole ethos of the College – celebrating achievement and high expectations.</p> <p>Members felt that although they knew about SMSC, it was excellent to see it in writing and part of the Curriculum policy.</p> <p>Members asked that the paper Dr. Peryer gave out at the meeting be appended to the Curriculum policy.</p> <p><b>Subject to the above addition Members ratified the Curriculum Policy.</b></p> <p>Proposed: Mr. Graham Smy Seconded: Mrs Laurinda Quinn</p>		
3.8	<p><b><u>Designated Teacher for Looked After Children (LAC) (Review)</u></b></p> <p>Members went through the policy and noted the few amendments.</p> <p><b>Members ratified the Designated Teacher for Looked After Children policy.</b></p> <p>Proposed: Mrs Claire Lilley Seconded: Mr Stephen Ford</p>		
3.9	<p><b><u>Medical Needs Provision Policy ((Review)</u></b></p> <p>Members went through the policy and noted there were no amendments.</p> <p><b>Members ratified the Medical Needs Provision policy.</b></p> <p>Proposed: Mrs Florence Newell Seconded: Mr Graham Smy</p>		
3.10	<p><b><u>Handbook for Personal, Social Health and Enterprise Education (Review)</u></b></p> <p>Members went through the PSHEE handbook and noted the minor amendments.</p> <p><b>Members ratified the Handbook for PSHEE (Review)</b></p> <p>Proposed: Mrs Claire Lilley Seconded: Mrs Liz Fox</p>		
3.11	<p><b><u>Attendance Policy (Review)</u></b></p> <p>Members went through the Attendance policy and noted the minor amendments.,</p> <p><b>Members ratified the Attendance Policy</b></p> <p>Proposed: Mr. Danny Baverstock Seconded: Mrs Florence Newell</p>		

Signed \_\_\_\_\_

Date \_\_\_\_\_

3.12	<p><b>Residential Trips</b></p> <p>(a) Ski Trip – Mr. Terry advised that the College had not had a ski trip for a number of years. The price was inclusive of coach travel, supervised skiing and a full programme of activities. The only additional cost would be “pocket money” and specialist clothing (which could be hired). Mr. Terry confirmed this trip was due to take place during Half Term.</p> <p>Members were concerned about pupils travelling to and from the ski resort by coach and asked if flights had been priced. Mr. Terry advised that the cost with flights would be approximately £1,016 per person.</p> <p>Mr. Terry confirmed that the coach journey would take around 26 hours. Cromwell went through 3 companies for quotations with the help of Steve Brown from the LA. The company selected is one approved of by the County. Mr. Kennedy will go out and reconnoitre prior to the trip.</p> <p>Members asked for confirmation of the dates – pupils will leave 8 February and be back 17 February – 6 days total skiing.</p> <p>Members felt that even with the additional cost flying would be better.</p> <p>It was suggested that the trip be offered with flights in the first instance.</p> <p><b>Members recommended ratification of the Ski Trip to Main Governors.</b></p> <p>(b) New York – Mr. Terry reported that the trip to New York in February this year had been very successful and the College would like to offer the trip next year.</p> <p>Two pupils wish to come to the next Main Governors meeting to talk to Governors about the trip.</p> <p><b>Members recommended ratification of the New York trip to Main Governors.</b></p> <p>As the next Main Governors meeting is not until May 2012, Members asked the Clerk if she could email all Governors to ask if they are willing to ratify these trips so that the letters to parents can be sent out this week.</p>	TW
3.13	<p><b><u>SAR Review</u></b></p> <p>Mr. Terry went through the Keeping in Touch report. He reminded Members that the School Annual Review no longer takes places as SIP’s were disbanded.</p> <p>The gap between total points score nationally and our total points score is still due to the raft of vocational qualifications that some schools offer. Following the Wolf Report a lot of these will no longer be able to count towards points in the future. Our choice to strengthen the core curriculum and secure that in a sustained way will see our scores above the National average in the future.</p> <p>Capped point score is a better measure. There is a need to make 3 levels of progress over 5 years. If you fall below floor targets, this can trigger an Ofsted inspection. The College is above the National Average.</p> <p>Mr. Terry felt that it was a very positive report and it was nice to see the LA recognise Cromwell’s achievements.</p> <p><b>Members noted the report.</b></p>	

Signed \_\_\_\_\_

Date \_\_\_\_\_

3.14	<p><b><u>GCSE Predicted Figures 2011/2012</u></b> Mr. Terry went through the salient points.</p> <p>The College with current data and exam results is in excess of FFTD targets (56%). English and Maths levels of progress above 70% - results. Predications are above target grades. Music is still a concern and intervention is in place.</p> <p>Resistant Materials – The Head of Faculty has advised that these pupils are more practical minded, so will not do as well in a written exam situation. Intervention is in place to support this group.</p> <p>Mr. Terry said the College is confident 3 levels of progress can be achieved. The 5A*-C results may not exceed last year's percentage increase but will be above the target set.</p> <p><b>Members noted the report.</b></p>		
3.15	<p><b><u>Looked After Children Report</u></b> Members went through the report.</p> <p>Members requested that the Governor for Looked After Children (Mrs Goodjohn) be invited to the next Curriculum Committee Meeting in June to go through the Suggestion Actions on this report.</p> <p>Members wished to thank Richard Whitehand for the excellent job he does as SENCO.</p> <p><b>Members request that this report be put on the agenda for the next meeting.</b></p>	TW	
3.16	<p><b><u>Notes from County Paper for Scrutiny Committee</u></b> Members may have noted the article in the local paper stating that BSF was responsible for the decline in Fenland schools. Mr. Terry advised that Ms Gorman was not interviewed by the paper, the article was taken from part of a report she presented to the County Scrutiny Committee. Mr. Terry advised that he had a copy of the full report if Members would like to have sight of it.</p> <p><b>Members noted the report.</b></p>		
3.17	<p><b><u>Date and Time of Next Meeting</u></b> Thursday 14 June 2012 at 6.15pm</p>		
	The meeting closed at 7.30pm		

Signed \_\_\_\_\_

Date \_\_\_\_\_