

Risk Assessment and Risk Management Record Off-Site Activities and Educational Visits

Establishment

Location / Purpose

Visit Leader

Date (s)

Identifying Significant Hazards - Assessing The Risk
Consider : Site and its environment / group / leader & activity arrangements / transport

Control Measures - How You Manage the Risk

Completed by

Date

EVC

Generic Risk Assessment - Used and Acknowledged	Ongoing Risk Assessment Notes
1 Council - Risk Assessments / Guidance Used	
2 Establishment - Risk Assessments / Guidance Used	

Alternative Plans (Plan 'B' / Plan 'C')	

Home/Base Contact DAY		On site/In area Contact	
Home/Base Contact EVE		Other	
Staff Mobile		Other	
Staff Mobile		Other	
Staff Mobile		Other	